

MINUTES
SELECT BOARD MEETING
Thursday, August 27, 2026, 7:00pm

SELECT BOARD PRESENT: Susan Ossoff (SO), Mark Avery (MA), Tim Burt (TB)
OTHERS: Eric Fiegenbaum, Administrator (EF), Deb Ahlstrom, Treasurer, (DA)

CORRESPONDENCE:

SIGN: accounts payable

TB moved and MA seconded a motion to issue a gravel extraction tax warrant for Pike Industries (Map 3-25) in the amount of \$2,421.18. Motion passed, 3-0.

TB moved and MA seconded a motion to authorize EF to sign the Letter of Commitment for Household Hazard Waste Day which is managed by Dover. Motion passed, 3-0.

TB moved and MA seconded a motion to approve the signing of a time extension request for the Bunker Lane Condominium CDBG grant. Motion passed, 3-0.

PUBLIC FORUM: None in attendance

MINUTES: MA moved and TB seconded a motion to approve the minutes of 8/21/2026 as amended. Motion passed, 3-0.

GUESTS: None

NEW BUSINESS:

- On a question from a contractor for Fidium Fiber regarding the installation of underground utility lines, EF will direct the contractor to the Road Agent for permissions and the Building Inspector for a permit. The Police Chief should be consulted on traffic control needs. A bond will not be required, but a certificate of insurance should be supplied.
- To a resident's concern about a forestry operation on the Class VI portion of Jenkins Road, the Road Agent has spoken with the logger and will monitor the issue.

OLD BUSINESS:

- TB moved and MA seconded a motion to approve the agreement for Construction Engineering Services dated August 26, 2026 with CMA for the replacement of the Freshet Road Bridge. Motion passed, 3-0.
- TB moved and MA seconded a motion to authorize EF to sign the following documents with regard to the replacement of the Freshet Road Bridge: Notice of Award, Agreement Between Owner and Contractor on the Basis of a Stipulated Price, Notice to Proceed. Motion passed, 3-0.
- The Select Board accepted a report from the Health Officer that he found no smell or visible signs of failure during a public road observation on an anonymous complaint about a septic system. The Select Board determined no further action is required.

- ORYA was given the annual date of April 1st as the date to notify the Town on any request to sublet Tibbetts Field.
- EF will consult with Primex, the Town's liability coverage provider, on Durham Park and Recreation's use of Madbury Town land for an outdoor afterschool program.
- SO will provide the Board's draft response to Barrington's questions on Madbury's draft proposal to utilize Barrington's trash and recycling facility.

BOARD and DEPARTMENT UPDATES:

- Buildings
 - SO reported on work and ongoing assessments at the Safety Complex and Old Fire Station. There was consensus that all contractors should obtain building permits for proposed work, at the discretion of the Building Inspector.
 - After considering several alternatives and a conducting a site visit, the Select Board determined the walkway lighting at the Library was not an immediate safety concern. This will be revisited as part of the overall building assessment project.
- Grounds
 - There was a discussion on Grounds staffing, availability and completion of assignments.
 - TB reported on the recent meeting of the Regional Fire Collaboration Working Group. The town fire chiefs continue to work on a staffing model, and are working toward an updated report document.
TB will seek wider avenues to advertise the Unimog fire truck. MA moved and SO authorized the expenditure of up to \$200 to advertise the Unimog. Motion passed, 3-0.

Other

- EF will consult the Town attorney regarding responses to right-to-know requests for data.
- EF will sign the contract with Haydee's Pest Free Management for work at the Safety Complex.
- EF will seek advice from Primex regarding the loan of a tractor from a private party to be used for maintenance work at Tibbetts Field.
- The Town Clerk will be invited to the next meeting to discuss a Sheriff's sale of land.

Meeting ended at 11:45pm.

Submitted by: *Eric Fiegenbaum*

Approved: 09-04-2026

